

# DEER CREEK METROPOLITAN DISTRICT

8390 E. Crescent Parkway, Suite 300  
Greenwood Village, CO 80111  
Phone: 303-779-5710

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** Tuesday, October 29, 2024

**TIME:** 4:00 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NjY1YzBlOTctNTYwOS00YjI2LWExOWEtYjk0YmMwMDRhMmRm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjY1YzBlOTctNTYwOS00YjI2LWExOWEtYjk0YmMwMDRhMmRm%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 224 472 322#

### **Board of Directors**

Kathryn Lou Wilkinson  
Nancee Gunderson  
Tim Collins  
Vacant  
Vacant

### **Office**

President  
Treasurer/Secretary  
Assistant Treasurer/Secretary

### **Term Expires**

May, 2027  
May, 2025  
May, 2025  
May, 2025  
May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting and posting of meeting notices.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Review and consider approval of minutes from the July 17, 2023 special Board meeting (enclosure).
- F. Consider adoption of Resolution No. 2024-10-01 Regarding 2025 Annual Administrative Matters (enclosure).

**II. CONSENT AGENDA**

- A. Ratify proposals from Allyant for website remediation (enclosures).

**III. FINANCIAL MATTERS**

- A. Conduct public hearing to consider amendment of the 2024 Budget. If necessary, consider adoption of Resolution No. 2024-10-02 to Amend the 2024 Budget (enclosure).
- B. Conduct public hearing on the proposed 2025 Budget and consider adoption of Resolution No. 2024-10-03 to Adopt the 2025 Budget and Appropriate Sums of Money (enclosure).
- C. Review and consider approval/ratify approval of Interim Claims (enclosure).
- D. Authorize District accountant to prepare the DLG-70 Certification of Tax Levies form (“MLC”) for certification to the Board of County Commissioners and other interested parties. Authorize Board member to sign MLC.
- E. Consider approval of engagement of Logan and Associates, LLC to prepare the 2024 Audit.

**IV. MANAGER’S MATTERS**

- A. Consider approval of CliftonLarsonAllen LLP Statement of Work(s) for 2025 (enclosure).
- B. Discuss and consider approval of Property and Liability Coverage renewal for 2025. Discuss changes needed to property schedule (if any) (enclosure).
- C. Review and consider worker’s compensation insurance for 2025 (enclosure).
- D. Update on website’s ADA compliance.
  - 1. Designate website compliance coordinator.
  - 2. Authorize Board member or committee to work with District staff to transition website to ADA compliant hosting platform.

**V. ENGINEER’S REPORT**

- A. Engineering Report.
- B. Trail improvements update:
  - 1. Review pre-construction meeting notes from September 26, 2024 (enclosure).

2. Ratify approval of Change Order Request from Jalisco International, Inc. for trail stabilization in the amount of \$44,325.67 (enclosure).
- C. Review and consider approval of improvements at Falcon Bluffs Middle School in the amount of \$39,725 (enclosure).
- D. Discuss storm sewer camera and cleaning.

**VI. LANDSCAPE MATTERS**

- A. Bailey Tree update:
  1. Review and consider approval of 2025 Annual Tree Care proposal for Town Homes, Redstone Ridge, Condos and Master in the total amount of \$113,785 and authorize manager to send letter to HOAs regarding District's continued commitment to tree care (enclosure).
- B. BrightView update:
  1. Review October 2024 Landscape Maintenance Report.

**VII. LEGAL MATTERS**

- A. Review and consider approval of agreement for 2025 Landscape Services with BrightView Landscape Services, Inc. (enclosure).
- B. Review and consider approval of agreement for 2024-205 Snow Removal Services with BrightView Landscape Services, Inc. (enclosure).
- C. Review and consider approval of agreement for 2025 Graffiti Removal Services with Lightning Mobile Services (enclosure).
- D. Review and consider approval of agreement for 2025 Maintenance Services with CDR Construction LLC (enclosure).
- E. Designate RG and Associates, LLC as the District's engineer for 2025.
- F. Designate Spencer Fane LLP as the District General Counsel for 2025.
- G. Review and consider approval of CORA Resolution (enclosure).
- H. Discuss and consider adoption of Resolution 2024-10-05 Calling the May 6, 2025 Election (enclosure).
- I. Designate Livable Cities Studio as the District project manager for 2025.

**VIII. DIRECTORS' MATTERS**

**IX. ADJOURNMENT**

**There are no more regular meetings for 2024.**