

# DEER CREEK METROPOLITAN DISTRICT

2001 16<sup>th</sup> Street, Suite 1700  
Denver, CO 80202  
Phone: 303-779-5710

## NOTICE OF SPECIAL MEETING AND AGENDA

**DATE:** May 29, 2025

**TIME:** 4:00 p.m.

**LOCATION:** Via Microsoft Teams

**ACCESS:** To attend via Microsoft Teams Videoconference, use the below link:

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_NmZjYmUxYzUtZmIzZS00M2NmLWI0MTktY2M5MjBhMmIxYTkz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_NmZjYmUxYzUtZmIzZS00M2NmLWI0MTktY2M5MjBhMmIxYTkz%40thread.v2/0?context=%7b%22Tid%22%3a%224aaa468e-93ba-4ee3-ab9f-6a247aa3ade0%22%2c%22Oid%22%3a%221f1b712c-e235-4dd5-b5c5-d830e47350db%22%7d)

To attend via telephone, dial 720-547-5281 and enter Conference ID: 109 727 748#

### **Board of Directors**

Kathryn Lou Wilkinson  
Nancee Gunderson  
Tim Collins  
Vacant  
Vacant

### **Office**

President  
Treasurer/Secretary  
Treasurer/Asst. Secretary  
Director  
Director

### **Term Expires**

May, 2027  
May, 2029  
May, 2029  
May, 2029  
May, 2027

## **I. ADMINISTRATIVE MATTERS**

- A. Call to order and approval of agenda.
- B. Present disclosures of potential conflicts of interest.
- C. Confirm quorum, location of meeting, posting of meeting notices and designate 24-hour posting location.
- D. Public Comment.

Members of the public may express their views to the Board on matters that affect the District that are otherwise not on the agenda. Comments will be limited to three (3) minutes per person.

- E. Acknowledge the resignation of Kathryn Lou Wilkinson from the Board of Directors of the District.
- F. Discuss potential Director candidates.

G. Consider appointment of officers.

President: \_\_\_\_\_  
Secretary: \_\_\_\_\_  
Treasurer: \_\_\_\_\_  
Assistant Secretary: \_\_\_\_\_  
Assistant Secretary: \_\_\_\_\_

H. Review and consider approval of Minutes from the October 29, 2024 Special Board Meeting (enclosure).

**II. CONSENT AGENDA**

- A. Review and consider ratification of proposal from Allyant for website remediation in the amount of \$45.00 (enclosure).
- B. Review and consider ratification of Change Order No. 5 from Jalisco International, Inc. for no cost time extension (enclosure).
- C. Review and consider ratification of Service Agreement with Streamline Software, Inc. for website services (enclosure).
- D. Review and consider ratification of Agreement with Bailey Tree LLC for 2025 tree care services (enclosure).

**III. MANAGER MATTERS**

- A. Discuss pickle ball courts noise issues, related improvements and school partnership.
- B. Discuss Massey Draw native area activity.

**IV. ENGINEER'S REPORT**

- A. Engineering Report.
- B. Trail improvement update.
  - a. Trail and sidewalk repairs (enclosures).
  - b. Discuss appropriate enhancements to trail.
    - i. Livable Cities Studios – initial ideas.

**V. FINANCIAL MATTERS**

- A. Review and consider approval/ratify approval of Interim Claims in the amount of \$959,647.62 (enclosure).

- B. Review and consider acceptance of the December 31, 2024 Unaudited Financial Statements, the March 31, 2025 Unaudited Financial Statements and Schedule of Cash Position (enclosures).
- C. Discuss preliminary ideas for 2026 Budget.
- D. Discuss approval of 2024 Audit.

**VI. LEGAL MATTERS**

- A. Update on May 6, 2025 Director's election.

**VII. LANDSCAPE MATTERS**

- A. Brightview update.
- B. Bailey Tree update.

**VIII. DIRECTORS' MATTERS**

- A. Discuss meeting date to approve 2024 Audit.
- B. Discuss meeting date to approve 2026 Budget.

**IX. ADJOURNMENT**